



THE FORT GARRY HORSE REGIMENTAL ASSOCIATION CONSTITUTION AND BY-LAWS

The name of this Association shall be “The Fort Garry Horse Regimental Association”. Within the Constitution and By-laws, The Fort Garry Horse Regimental Association is also known by the expression as – “the Association”.

ARTICLE 2

MISSION, OBJECTIVES AND ACTIVITIES

MISSION

The mission of the Association is to perpetuate and foster esprit de corps and comradeship amongst the Regimental family.

OBJECTIVES

1. To maintain the comradeship and the spirit of the Regiment amongst all ranks.
2. To assist the Regiment, its members and ex-members in all ways possible.
3. To facilitate the sharing of information regarding the Regiment.

ACTIVITIES

The Association’s activities may include but not limited to:

1. Assisting with the operation of the Regimental Museum.
2. Sending “care packages” to deployed members of the Regiment.
3. Publishing the Blue & Gold newsletter.
4. Sharing information concerning DND or VAC programs that are relevant to Association members.
5. Sharing information concerning hospitalized, sick or deceased members when possible.
6. Managing the membership records and the finances of the Association.
7. Making arrangements for the annual Cambrai Regimental Dinner.
8. Making arrangements for the annual Normandy Luncheon / Dinner.
9. Hosting the Welcome Back Regimental BBQ.
10. Managing the Kit Shop.
11. Funding the publication of Regimental Remembrance Day activities.
12. Managing and maintaining the Association’s social media accounts.
13. Supporting the 1226 Fort Garry Horse Cadet Corps.
14. Assist with the funding of the Regimental Children’s Christmas Party.
15. Monitoring the upkeep of Regimental monuments and facilitating required repairs.

ARTICLE 3

PLACE OF OPERATIONS

The Fort Garry Horse Regimental Association Executive and Annual General Meetings shall be held in the City of Winnipeg, Manitoba, Canada.

ARTICLE 4

FINANCES

1. All monies received on behalf of the Association shall be deposited in the name of the Association in such Chartered Bank, Credit Union or Trust company as the Executive may decide.
2. Payments of monies on behalf of the Association shall be made by cheque or electronic transfer of funds and in accordance with rules adopted in the By-laws.
3. The Executive shall have the power to invest funds not required for the immediate operation of the Association in such investments and/or securities as may be authorized from time to time for investment of Trust Funds in accordance with the Manitoba Trustee Act.



THE FORT GARRY HORSE REGIMENTAL ASSOCIATION CONSTITUTION AND BY-LAWS

ARTICLE 5 ORGANIZATION

The following shall be the **By-Laws of the Fort Garry Horse Regimental Association**:

1. The Association shall be composed of members as set out in Article 5 Section 1.
2. The affairs of the Association shall be managed by its Officers and the Executive Committee which shall be constituted as set out in Article 5 Section 2 Para a and b.

ARTICLE 5, SECTION 1 MEMBERSHIP

Membership is open to the following:

- a) Ordinary Members – all ranks who have served or are serving with The Fort Garry Horse regiment, regardless of where or when they served.
- b) Associate Members –
 - i. Members of other Canadian armoured regiments.
 - ii. Members of service support units attached to other Canadian armoured regiments.
 - iii. Family and friends of ordinary members of the Regiment past and present.
- c) Life Members – Life membership may be bestowed upon any member who in the opinion of the majority of the Executive merits such an honour.
- d) Honorary Members – Honorary memberships may be bestowed upon any member who in the opinion of the majority of the Executive merits such an honour.
- e) Affiliated Membership – Affiliation may be granted to any organization approved by the majority of the Association membership. Members of an affiliated organization may become either Ordinary or Associate members of the Association as determined by the Membership Committee.

ARTICLE 5, SECTION 2 RIGHTS AND PRIVILEGES

- a) Every member as defined in Section 1 of the By-law shall be entitled to vote or hold office on the Executive of the Association.
- b) Every member of the Association, in good standing, shall be eligible to serve on the Executive of the Association.
- c) No member of the Association shall run for President unless he or she has served as a member of the Executive for one (1) full year.

ARTICLE 5, SECTION 3 DUES

- a) Every member shall be required to pay annual dues in the amount to be determined by the Executive according to the needs of the Association. Such members that have paid their annual dues are considered members in good standing for that year.
- b) Any member, upon a vote of not less than two thirds (2/3) of all members present at an extraordinary meeting, may be expelled from membership for any cause which the members may deem reasonable.

ARTICLE 5, SECTION 4 OFFICERS

- a) The Officers of the Association shall consist of the Past President, President, Vice-President, Recording Secretary, Correspondence Secretary, Kit Shop Manager, and Treasurer.
- b) The Executive shall consist of the Officers and, not more than nine (9) additional members.
- c) The election of Officers and members of the Executive shall be made at the Annual General Meeting and elected by a simple majority. On even years the positions of President, Recording Secretary, Kit Shop Manager, and one half of the Executive members will be voted on. On odd years the positions of Vice-President, Treasurer, Correspondence Secretary, and one half of the Executive members will be



THE FORT GARRY HORSE REGIMENTAL ASSOCIATION CONSTITUTION AND BY-LAWS

voted on. If there is an odd number of members, the greater number shall be voted on in the even years.

- d) All Officers and members of the Executive shall hold office for a term of two (2) years. Any vacancy occurring during the term of office shall be dealt with at the next Executive meeting and a replacement shall be appointed by the Executive.
- e) No President shall be elected for more that two (2) consecutive terms of two years each.
- f) Elected Officers shall be expected to attend all Executive and General Meetings, and meetings held at the call of the President. Any Officer or member of the Executive who fails to attend three (3) consecutive meetings without satisfactory cause shall be unseated. The vacancy shall be filled in accordance with the provisions of Section 4, sub-section (d) above.

ARTICLE 5, SECTION 5 DUTIES OF OFFICERS

- a) The President shall preside at all meetings of the Association and shall be (ex-officio) a member of all committees.
- b) In the absence of the President, the Vice-President shall preside and in the absence of both, the Past President shall preside.
- c) The Correspondence Secretary shall attend to all correspondence and membership records and manage the Association social media accounts.
- d) The Recording Secretary shall maintain an account of proceedings of all meetings, maintain a record of notices of motions which effect the Constitution, By-laws and procedures and maintain a record of attendance of all members at all meetings.
- e) The Treasurer shall collect all monies payable to the Association and issue official receipts. Deposit such funds in a chartered bank, credit union or trust company to the credit of the Association. Disburse the funds of the Association as may be ordered by the Executive making proper vouchers for each disbursement. Ensure that all cheques are signed by two of the four authorized signing officers consisting of the Past President, President, Vice-President, and Treasurer. Present a financial report at each Executive and Annual General Meeting and submit a report of official acts and an audited financial statement or review engagement report at the Annual General Meeting.
- f) The Kit Shop Manager shall manage the Kit Shop, order inventory, sell products, maintain an inventory, provide a monthly sales and financial report, and provide an inventory report to the Executive a minimum of twice per year.

ARTICLE 5, SECTION 6 EXECUTIVE POWERS

- a) The Executive shall have the power to deal with special projects as they arise, provided that:
 - i. the project conforms to the objectives of the Association as defined in Article two (2) of the Constitution and.
 - ii. they shall not have the power to authorize an expenditure in excess of four thousand dollars (\$4,000.00) for each of any project without approval of the General membership.
- b) Matters of urgent importance shall be dealt with by the Executive and if approval of the General membership is required, and Extraordinary meeting shall be called by the President upon the recommendation of the Executive.
- c) In the event that a member is delegated to perform a specific function and is unable to do so due to illness, or other causes, the Executive shall appoint a temporary substitute.
- d) The treasurer will submit all accounts to the Executive for approval.



THE FORT GARRY HORSE REGIMENTAL ASSOCIATION CONSTITUTION AND BY-LAWS

ARTICLE 5, SECTION 7 MEETINGS

- a) Annual General Meetings (AGM) shall be held annually, at a time and place designated by the Executive.
- b) Notice of a General Meeting shall be given at least thirty (30) days prior to the date of the meeting.
- c) Executive meetings shall be at the call of the President or at the request of twenty (20) members in good standing.
- d) Extraordinary meetings shall be at the call of the President or at the request of twenty (20) members in good standing.
- e) Notice of an extraordinary meeting shall be given at least seven (7) days prior to the date of the meeting.
- f) Ten (10) members in good standing shall constitute a quorum at General Meetings. Five (5) members in good standing shall constitute a quorum at Executive meetings.
- g) The Annual General Meeting shall be held as early as practical after the end of each fiscal year for the purpose of:
 - i. Tabling a report of Officers and Committees and,
 - ii. The election of Officers for the ensuing year as per Section 4 para c.

ARTICLE 5, SECTION 8 AUDITORS

One (1) individual or firm will be appointed at the Annual General Meeting to conduct a review engagement or audit for the ensuing year, and shall not be an Officer of the Association.

ARTICLE 5, SECTION 9 COMMITTEES

The following chairpersons shall be appointed at the Annual General Meeting by the President, in consultation with the Executive:

- a) Finance Committee – consisting of the Treasurer and up to three (3) members. The duties of this committee shall be to scrutinize the finances of the Association and to make appropriate recommendations in connection therewith.
- b) Social and Entertainment Committee – consisting of a Chairperson and up to three (3) members. The duties of this committee shall be to arrange for any special activities or entertainment requested by the Association.
- c) Welfare Committee – consisting of a Chairperson and up to three (3) members. The duties of this committee shall be to deal with welfare matters pertaining to members of the Association, or their dependents, in the most speedy and practical manner, and to explore the possibilities of eligibility under the Veterans Legislation through Veterans Affairs Canada (VAC). The Welfare Committee, through its Chairperson shall have the authority to draw upon the Association treasury, a sum not exceeding one hundred dollars (\$100.00) for the purpose of carrying out its responsibilities.
- d) Membership Committee – shall consist of a Chairperson and three (3) members.
- e) Legislative and By-laws Committee – consisting of a Chairperson who shall appoint other members as required. It will be the duty of this committee to scrutinize the Constitution and By-laws of the Association and recommend to the general membership any necessary and desirable changes to the Constitution and By-laws.
- f) The President shall appoint a Nominating Committee of three (3) members. This committee will consist of the immediate Past President as Chairperson and two (2) other members.

ARTICLE 5, SECTION 10 CHANGE IN CONSTITUTION AND BY-LAWS

Notice of any proposed change in the Constitution and By-laws shall be made in writing and submitted to the Recording Secretary in time to be distributed by means of electronic and/or hard copy correspondence to the membership prior to the next General Meeting.



THE FORT GARRY HORSE REGIMENTAL ASSOCIATION CONSTITUTION AND BY-LAWS

The proposed changes shall be dealt with and voted upon at that meeting and shall require the approval of two-thirds (2/3) of the membership present. Amendments to the Constitution and By-laws so authorized shall be effective from the date of their approval. A copy of the Constitution and By-laws shall be made available to all members of the Association.

ARTICLE 5, SECTION 11 **ORDER OF BUSINESS**

- a) Roll call of Officers, members of the Executive and members
- b) Reading and acceptance of the minutes of the last meeting
- c) President's report
- d) Treasurer's report
- e) Report of the committees
- f) Regiment's report
- g) Reading and consideration of communication
- h) Old business
- i) Election of the Officers and Executive members
- j) Election and appointment of committees
- k) New business
- l) Notice of Motion
- m) Adjournment

ARTICLE 5, SECTION 12 **FISCAL YEAR**

The fiscal year of the Fort Garry Horse Regimental Association shall begin on the first day of January of each calendar year and shall end on the thirty-first day of December next following.

ARTICLE 5, SECTION 13 **DISSOLUTION**

At the call of the President or twenty (20) members in good standing an extraordinary meeting will be held to take a vote to dissolve the Fort Garry Horse Regimental Association. Notice of the extraordinary meeting shall be given at least seven (7) days prior to the date of the meeting. The motion for dissolution of the Association will be voted upon at that meeting and shall require the approval of two-thirds (2/3) of the membership present.

Upon dissolution of the Association all monies of the Association will be transferred to the Fort Garry Horse Foundation (the Foundation). The monies will be placed into the Regimental Association Fund held by the Foundation for the Association. Seventy-five (75) percent of the annual income earned by the funds can be used by the Foundation at its discretion. Twenty-five (25) percent of the annual income earned by the funds will remain in the Association's account at the Fort Garry Horse Foundation. All physical assets of the Association will be dissolved or transferred.

In the event the Fort Garry Horse Regimental Association is re-established at a later date and incorporated under the Corporations Act of Manitoba, and with similar Mission, Objectives and Activities as the Association maintained at the time of dissolution, any remaining monies including interest and/or dividends held by the Foundation will be transferred to the re-established Association at the request of the re-established Association.



THE FORT GARRY HORSE REGIMENTAL ASSOCIATION CONSTITUTION AND BY-LAWS

Historical reference:

Amending Committee – 1991

Gordon Coutts – Chairperson
Gordon Lowry – Member
Harry Thompson – Member

Amendments approved at General Meeting of December 15, 1991, at AGM held at McGregor Armoury in Winnipeg, MB, Canada.

Revision to above – February 18th, 1996

Gordon Lowry – Chairperson
Harold Little – Member
Rod Waples – Member
James Bailey – Member

Revision to above December 1998

Brian Peternaik – Chairperson
Gordon Coutts – Members

Revision to above April 2013

Gordon Askew – Chairperson
Luke Kandia – Member
Amy Franck – Member

Amendments approved at the Annual General Meeting of April 25, 2015.

Revision to above April 25, 2021

Bob Dolyniuk – Chairperson
Gordon Askew – Member
Brian Peternaik – Member

Revisions to above April 20, 2024

Bob Dolyniuk – Chairperson
Jim Kirkland – Member
Brian Peternaik – Member
Gordon Askew – Member

Amendments approved at the Annual General Meeting of April 20, 2024